

## CLIENT PROJECT VETTING FORM

Dear Esteem Client,

This form is to enable us to know status of your project and give us insight on how to achieve your ultimate goal. Kindly complete as best as possible and send back to us.

Date:

Is the site easy to navigate and understand?	
Is the content informative?	
Are there any broken links, or missing graphics?	
Are the graphics professional looking?	
Does it look as good on different sized monitors?	
Is there unnecessary clutter, or too much animation?	
Can you find what you would be looking for if you were a customer?	
Does the site load quickly?	
Are project goals and objectives established in line with the reason for the project?	
Are you pleased with the overall aesthetics?	
Any other recommendation or observation?	
Sponsor Name and Signature:	

Remarks

We recommend that you complete and send this vetting within 5 days to enable us to review your project on time. However, if after this period we do not receive the completed form, we shall assume that you are satisfied with the current status of your project and will proceed to sign it off as completed.

Thank you.